**Attendance**: Deb Chevas, Michelle Hoffmann, Pam Monroe, Janet Halvorsen, Linda Parpart, Nora Vieau, Connie Schultz, Kristen Hart, Mary Jo Wentz, Cindy Fesemyer

Meeting started at 7:00pm

**Minutes from November 17, 2015**. Motion made by Linda to accept minutes as written, seconded by Janet. Motion carried.

**Treasure’s Report** December 30, 2015 Checking $1200.25, Savings $2313.20, Petty Cash $50.00 Total Assets $3673.65; January 19, 2016 Checking $1310.45, Savings $2313.20, Petty Cash $50.00 Total Assets $2743.27. Motion made by Nora to accept Treasure’s report, seconded by Deb. Motion carried.

**Totes:** In December Linda ordered 15 totes and asked for a apron sample. Deb volunteered to take over communication with EZ shirts. Deb will inquire about apron color options.

**Culver's Share Night:** Pam has volunteered to take over chairing the Culver's events. She will inquire about March 14, 2016.

**On-Line sales:** Due to lack of progress it was decided to end the partnership with Shawn Coyle. A letter will be drafted during the February meeting. Connie reports a $78 sale and Amazon owes her $100.

**January 30th half price sale:** Set up will be on Friday at 10am.

Cindy will get back to us on the estimate of the window coverings for the community room.

**Elections**

President: Michelle nominated Linda Parpart. No further nominations. Linda accepted the nomination. Mary Jo made the motion to open the vote, Kristen seconded. All voted in favor.

Vice President: Linda nominated Deb Chevas. No further nominations. Deb accepted the nomination.

Linda made the motion to open the vote, Nora seconded. All voted in favor.

Secretary: Nora nominated Michelle Hoffmann. No further nominations. Michelle accepted the nomination. Nora made the motion to open the vote, Janet seconded. All voted in favor.

Treasurer: Linda nominated Pam Monroe. No further nominations. Pam accepted the nomination. Linda made the motion to open the vote, Mary Jo seconded. All voted in favor.

A big thank you to outgoing Vice President Tracey Steffen. All your hard work is greatly appreciated. Nora also passed on a thank you from the Library Board to all of the Friends members.

Next Meeting: February 16, 2016

Connie made the motion to adjourn the meeting, Nora seconded. Motion carried.

Meeting adjourned at 7:50pm

Respectfully Submitted, Michelle Hoffmann Secretary